

**Alpha Kappa Lambda
Gamma Delta Chapter
Bylaws**

Article I: Name

This Organization shall be known as the Gamma Delta Chapter of the Fraternity of Alpha Kappa Lambda.

Article II: Purpose

Section I: It shall be the purpose of this organization to uphold the ideals and policies of the Fraternity of Alpha Kappa Lambda to the fullest extent and at the same time, maintain an educationally and socially enhancing environment for its members while they are attending the University of Montevallo.

Section II: The Vision of the Gamma Delta Chapter shall be to never settle for anything less than excellence.

Section III: The mission of the Gamma Delta Chapter of Alpha Kappa Lambda shall be to maintain our vision by remaining the most prestigious fraternity possible.

Article III: Membership

Section I: Active Membership

- A. He must be a male.
- B. He must be recognized as a full time student as the University of Montevallo
- C. He shall not be a member of another social fraternity.
- D. He shall possess a minimum GPA of 2.75.
- E. He shall have completed the Pledge Education process as outlined by his pledge educator.
- F. He shall have obtained an 80% affirmative vote of all Active Members.

Section II: Pledge Membership

- A. He must meet the requirements listed in **Article III, Section I, Subsections A through C.**
- B. He shall have obtained a 2/3 affirmative vote of all Active Members.

Section III: Honorary Membership

- A. He must meet the requirements listed in **Section I**.
- B. He shall be required to meet any other requirements.

Section IV: Alumni Membership

- A. Alumni membership is offered
 - 1. Upon review or withdrawal from the University of Montevallo. Unless otherwise decided by the Executive Council.
 - 2. Upon completion of eight spring and/or fall, collegiate semesters or upon graduation.
- B. Any Alumni Member is subject to restriction from chapter events, etc.
 - 1. Upon review of the EC and chair over said function.

Article IV: Chapter Leadership

Section I: Elected Offices

A. President

- i. He shall serve as leader and chief spokesman for the chapter.
- ii. He shall oversee the general operations of the chapter.
- iii. He shall appoint and remove all Appointed Officers with the advice and consent of the Executive Council.
- iv. He shall preside over all chapter meetings.
- v. He shall have the power of joint-authorization of all chapter funds, as defined in **Article VI**.
- vi. He shall make sure that all Appointed Offices remain filled.
- vii. He shall submit a report at every chapter meeting concerning issues relevant to his office.
- viii. He is permitted to vote solely only bids and initiations of pledges.
- ix. He shall be responsible for meeting once a semester with the Chapter Advisor and shall be responsible to keep the Chapter Advisor informed of past, present, and future events.
- x. He shall serve as a voting member of the Corporate Board.
- xi. He shall be required to have maintained active membership of the Gamma Delta Chapter of Alpha Kappa Lambda for at least one full semester.
- xii. He shall be required to live on the fraternity hall, be a resident assistant in Napier Hall, or where upon the corporation of the Gamma Delta Chapter of Alpha Kappa Lambda possesses a chapter house, must maintain residency in said dwelling.

- xiii. He shall conduct monthly ritual.
- xiv. He shall be required to provide a mission statement for the chapter during his presidency by the second chapter meeting of his term.

B. Administrative Vice-President

- i. He shall assume the role of the President in the absence of the President.
- ii. He shall preside over all Executive Council meetings.
- iii. He shall help the President, when called upon, to oversee the general operations of the chapter.
- iv. He shall submit a report at every chapter meeting concerning issues relevant to his office.
- v. He shall have the power of joint-authorization of all chapter funds as defined in **Article VI**.
- vi. He shall be responsible for the hospitality of the chapter, especially in regards to the chapter alumni and visiting national officers.
- vii. He shall be responsible for all special events other than Philanthropies which will be the responsibility of the philanthropy chair.
- viii. He shall be required to live on the fraternity hall, be a resident assistant in Napier Hall, or where upon the corporation of the Gamma Delta Chapter of Alpha Kappa Lambda possesses a chapter house, must maintain residency in said dwelling.
- ix. He shall be in charge of organizing each yearly composite.
- x. He shall handle all paperwork that is associated with student life office. (i.e. roster removal forms)
- xi. He is required to maintain a spreadsheet of beta event attendance.

C. Director of Finance

- i. He shall oversee the chapter's finances.
- ii. He shall keep accurate records of all the chapter's finances at all times.
- iii. He shall submit a report at every Chapter Meeting describing present and prospective finances and expenses for the week and submit a financial statement monthly.
- iv. He shall have the power of joint-authorization of all chapter funds as defined in **Article VI**.
- v. He shall be a voting member of the Corporate Board.

D. Director of Education

- i. He shall monitor and check all members' previous semesters' Grade Point Average to insure that each member maintains an average above the set standard of 2.75.

- ii. He shall be responsible for the study hall or other comparable event, held in order to provide a proper studying environment to those whose GPAs are below said standard.
- iii. He shall be responsible for conferring with those who have not met the standard, and who choose not to attend the study hall, to determine alternate means of raising that member's GPA. These alternate means can consist of, but should not be limited to; a contract signed by the Director of Education and the member, which states the terms for his means of raising his GPA and the actions to be taken by the Fraternity if that member does not meet the stated terms.
- iv. He shall be responsible for the sustained testing of active members to maintain adequate knowledge of Fraternity lore.
- v. He shall be the chief member of the Kai Member Continuing Education Program, which promotes the chapter's standing with National Headquarters.
- vi. He shall submit a report at every chapter meeting on issues relevant to his office.
- vii. He shall maintain a minimum GPA of 3.25.
- viii. He shall be responsible for maintaining a Fraternity study file.

E. Director of Social Affairs

- i. He shall be responsible for the planning, execution, and documentation of all social functions associated therewith.
- ii. He shall submit a report at every chapter meeting concerning issues relevant to his office.
- iii. He shall be responsible for the completion of social calendars at the end of each month, with a tentative calendar being submitted at the beginning of each semester.
- iv. He shall be acquainted with and abide by all Risk Management Policies of the Fraternity.
- v. He shall be required to appoint a member to be t-shirt chair.
(Section IV, L.)
- vi. He may appoint an assistant to perform any functions associated with his office.
- vii. He shall submit a budget to the Director of Finance pertaining to social events.

F. Director of Recruitment

- i. He shall be responsible for the planning, implementation, and execution of all phases of Recruitment, and all projects associated therewith.
- ii. He may plan and preside over a Recruitment Workshop before Formal Recruitment for the continuing education and motivation of the active members.
- iii. He shall submit a report at every chapter meeting concerning

- issues relevant to his office.
- iv. He shall be responsible for the education of new pledges, during their pledge education, on how to properly recruit.
 - v. Any nominees for the position of Director of Recruitment are required to have been through at least one semester of formal recruitment as an active member before being eligible for the aforementioned office.
 - vi. He is allowed to vote on everything except bids for prospective members.

G. Director of Correspondence

- i. He shall keep the minutes of all chapter meetings.
- ii. He shall present a typed copy of the chapter meeting minutes at the subsequent chapter meeting, which is to be signed by the president and filed for reference upon their acceptance by the chapter.
- iii. He shall make sure that all forms required by National Headquarters are filled out and submitted by their due date.
- iv. He shall submit a report at every chapter meeting concerning issues relevant to his office.
- v. He shall maintain cordial correspondence as directed by the President or majority of the chapter.
- vi. He shall keep minutes of all Executive Council meetings.
- vii. He shall maintain a current copy of the chapter bylaws.
- viii. He shall send thank-you notes to parties who have provided volunteer services within one week after the event.

Section II: Election Procedures

- A. Officers shall hold office from Fall Commencement to Fall Commencement.
- B. The election of officers shall be held during the first chapter meeting in December, unless special circumstances deem otherwise.
- C. Nominations for elective offices shall be made at the chapter meeting prior to the elections and up to the day prior to chapter elections.
- D. If no nominations are submitted for a particular office, the floor shall be open during the chapter meeting in which elections are to occur for nominations for that particular office. If no nominations are offered, the President shall appoint an active member to that office with the advice and consent of the Executive Council.
- E. If only one nomination is submitted for a particular office, the floor shall be open during the chapter meeting in which elections are to occur for nominations for that particular office. If no nominations are offered, an election will ensue
- F. Nominees shall give a campaign speech and be questioned prior to the election.

- G. Once all candidates for an office have spoken and questioning has come to a close, a discussion of the candidates among the active chapter shall commence in their absence.
- H. The order of voting shall be as follows:
 - 1. President
 - 2. Administrative Vice-President
 - 3. Director of Finances
 - 4. Director of Correspondence
 - 5. Director of Social Affairs
 - 6. Director of Rush
 - 7. Director of Education

Section III: Voting

- A. Voting shall be conducted via hand raising.
- B. A majority vote of the active chapter is necessary for the election of an office.
- C. If no majority exists after the first balloting has come to a close, a second ballot shall be conducted immediately in which the two candidates who received the most votes in the previous ballot shall be voted upon.
- D. In the event of a tie, a re-vote shall be conducted immediately. If a tie persists after three ballots, the election of the office in question shall be tabled until the next chapter meeting.

Section IV: Special Elections

- A. Special Elections shall follow the procedures outlined in **Article IV, Section II, Subsection C-G**, and **Article IV, Section II, Subsection A**.
- B. Special Elections shall be called for in the following cases:
 - 1. An elected officer has been removed from office.
 - 2. An elected officer has achieved alumni status.
 - 3. An elected officer fails to remain in good academic standing as defined in **Article XV, Section I, Subsections B and C**.
 - 4. An elected officer is unable to fulfill his duties.

Section IV: Appointed Offices

A. Alumni Relations Coordinator

- 1. He shall establish and maintain a quarterly alumni newsletter/email.
- 2. He shall, with the Director of Correspondence, maintain accurate mailing lists of all Gamma Delta alumni and honorary members.
- 3. He shall maintain contact with alumni as directed by the Director of Correspondence.
- 4. He shall submit a report at every chapter meeting on issues relevant to his office.
- 5. He shall work with the Secretary of the Corporate Board to maintain correspondence with alumni.

B. Intramural Coordinator

1. He shall coordinate the intramural effort of the chapter with the advice and consent of the Executive Council.
2. He shall serve as liaison between Student Activities and the chapter on issues pertaining to his office.
3. He shall submit a report at every chapter meeting on issues relevant to his office.
4. He shall appoint a coach for each intramural sport at least one week prior to the beginning of said sport.
5. He shall make new members aware of the intramural rules for each sport.
6. He shall encourage a “spirit of the game” attitude over a “win at all costs” attitude.
7. He shall encourage all active members to participate in or attend all intramural events.
8. He shall inform active members of all intramural events of the following week.
9. In the need of a Back-up team, he shall appoint a captain of a B-team that is in charge of informing B-team players of events the following week.

C. Sergeant-At-Arms

1. He shall initiate Executive Council hearings against any active or pledge member who is found in violation of any rule, bylaw, or decision of the active chapter.
2. He shall deliver all fines to members as directed by the Executive Council.
3. He shall assist the President in maintaining order at all chapter meetings.
4. He shall submit a report at every chapter meeting concerning issues relevant to his office.
5. He shall file a report with the Director of Correspondence each week.
6. Shall discuss the moral of the chapter with the Brotherhood chair and the Vice-President.
7. Upon the expulsion of an active or pledge member, it shall be the responsibility of the Sergeant-at-Arms to retrieve the following items:
 - i. Paddle
 - ii. Stick (Pledge Notebook)
 - iii. Any AKL pins
 - iv. Any AKL shirts
 - v. Certificate of active status
 - vi. The Truth and the Word Notebook

- vii. Any other AKL paraphernalia purchased or owned by the fraternity of AKL or another member of the fraternity.
8. He shall be responsible to ensure that all obligations of all appointed positions are carried out properly.

D. Flag-Bearer/Brotherhood

1. He shall oversee the Standard of the Fraternity.
2. He shall call for Brotherhood Activities as the need arises.
3. He shall report to the Sergeant-at-Arms and the Vice-President on the morale of the chapter membership.
4. He shall be responsible for planning and holding the Brotherhood Retreat during the spring semester with the advice and consent of the Executive Council.

E. Chaplain

1. He shall be in charge of developing and implementing a program regarding the spiritual life of the chapter, remaining both mindful and respectful of the National Fraternity's statement on the religious diversity and tolerance.
2. He shall submit a report at every chapter meeting concerning issues relevant to his office.
3. He shall be in charge of all Fraternity Rituals, Ceremonies, and Traditions.

F. Public Relations Coordinator

1. He shall, with the President, prepare all press releases.
2. He shall submit a report at every chapter meeting concerning issues relevant to his office.
3. He shall be responsible for ensuring that all necessary information is supplied to the Montage.
4. He shall assist officers and/or chairmen with any publicity needs that may arise.
5. Shall update all social media networks to inform the public of any awards, events, election outcomes, or any other significant event.

G. I.F.C. Delegate

1. He shall attend all I.F.C. meetings and represent the chapter at this body.
2. He shall submit a report at every chapter meeting concerning issues relevant to his office.
3. He shall be responsible for finding a suitable replacement, if he is unable to attend any I.F.C meetings.
4. He shall seek the chapter's opinion on all bills and decisions to be made by the I.F.C. He shall then vote on behalf of the chapter and in correspondence with the chapter's wishes. In the event that the

- I.F.C. Delegate votes contrary to the wishes of the chapter, his actions must be explained to the chapter at the next chapter meeting.
5. I.F.C. Delegates shall attend the first Executive Council of every month to submit a mandatory performance review of himself to the Executive Council. If he consistently fails to meet the wishes of the active chapter, he is thereby subject to disciplinary actions via the Executive Council.
 6. A signature of the active I.F.C. advisor must be included on the performance review sheet.

H. Hall/House Manager

1. He shall maintain, update, and organize the study file.
2. He shall be responsible for approving the “check-out” of the study files.
3. He shall be responsible for ensuring organization and cleanup of the chapter hall and chapter room.
4. He shall be responsible for enforcing all rules pertaining to the chapter hall and chapter room.
5. Must live on the fraternity hall or be a residential assistant for Napier Hall.
6. Hall-keeping is as followed: The hall manger will assign a person(s) weekly tasks that include: vacuuming the hall twice a week (Sunday-Sunday), taking out the personal trash, making sure the main trash is not overflowing (and if so clean/pick it up) and sweeping/cleaning/ organizing the chapter room about every other day or whenever necessary. Failure to complete these tasks listed above will result in a fine (to be determined) of that person(s) and an additional week added of hall duty added to that person(s). The hall manager shall be responsible for checking and confirming that the tasks are being done.

I. Historian

1. He shall photograph and/or video tape all Fraternity events in order to maintain an up to date recruitment video.
2. He shall maintain all existing chapter scrapbooks.
3. He shall prepare a yearbook page for the chapter, due by the last chapter meeting of the spring semester.
4. He shall acquire any articles or newspaper clippings regarding chapter events.

J. Director of Philanthropy

1. He shall be responsible for planning philanthropy events.
2. He shall be responsible for raising a minimum amount determined by the Executive Council.

K. Director of Pledge Education

1. He shall outline the current semesters' pledgeship for the approval of the chapter, ensuring that the majority of the chapter's opinion is reflected in the pledgeship.
2. He shall see that all pledge dues are paid in a timely manner.
3. He shall appoint an assistant with the approval of Executive Council.
4. He is prohibited of voting privileges for the initiation of pledges.

L. T-Shirt Chair

1. He shall be appointed by the current Director of Social Affairs.
2. He shall be responsible for the design of any event related fraternity shirt.
3. He shall present the designs to the fraternity to be approved. A majority vote of two-thirds of the chapter or a complaint by any other party involved with the event is required to change the design of the shirt.
4. He shall be responsible with dealing with any monetary transactions involved.

Section V: Qualifications for Holding Office

A. Elected Officers

1. Each officer must maintain a cumulative GPA of at least 3.0, with the exception of the Director of Education who's GPA shall remain as defined in **Article IV, Section I, Subsection D, Clause 7**.
2. Each officer must maintain active membership.

B. Appointed Officers

1. Each officer must have a cumulative GPA of at least 2.75.
2. Each officer must maintain active membership.

Section VI: Impeachment and Removal of Elected Officers and Judicial Board Members

- A. Impeachment of any elected officer or Judicial Board Member may be initiated by any active member of the chapter.
- B. Elected officers or Judicial Board Members may only be impeached for one or more of the following reasons:
 1. Deliberate and willful violation the chapter bylaws
 2. Deliberate and willful violation the constitution, bylaws, and/or standing rules of the Fraternity of Alpha Kappa Lambda, Incorporated.
 3. Flagrantly neglecting the duties of his office.

C. Removal from Office

1. Impeachment charges will be discussed during chapter meetings in

- the presence of the impeached officer or Judicial Board Member.
2. The impeached officer or Judicial Board Member will have the floor immediately prior to the vote on his removal from office.
 3. The vote will be conducted by hand raising in the absence of the impeached officer or Judicial Board Member.
 4. The officer or Board Member will be removed from office on a 2/3 affirmative vote of the active chapter.

Article V: Councils

Section I: Executive Council

- A. The Executive Council shall consist of the following officers:
 1. President
 2. Administrative Vice-President
 3. Director of Finance
 4. Director of Education
 5. Director of Social Affairs
 6. Director of Rush
 7. Director of Correspondence

- B. **Duties:**
 1. Meet once a week prior to the Chapter Meeting.
 2. Discuss and approve the President's appointments.
 3. Discuss and approve officers' programs.
 4. Develop and implement programs, which do not fall under the jurisdiction of any other Committee or officer.
 5. The Executive Council shall have the power to call any active member before the Judicial Board.
 6. The Executive Council shall hear appeals of Judicial Board decisions.
 7. The Executive Council shall enforce all decisions of the Judicial Board.
 8. The Administrative Vice-President shall chair the Executive Council.

Section II: Judicial Board

- A. The Judicial Board shall be instated upon the active chapter reaching a total number of twenty (20) members as defined in **Article III, Section I**. Until this number is reached, any and all power given to the Judicial Board shall be enveloped by the Executive Council. Therefore, the Executive Council shall, in all aspects, carry out the full duties and responsibilities of the Judicial Board, unless otherwise designated by the active Executive Council. Furthermore, the Judicial Board shall be in effect in the following semester, not the current semester, of the active chapter reaching a total of twenty (20) members.

- B. The Judicial Board shall consist of five members. Of these five members, one shall serve as Chairman, and one as Secretary.
- C. The Judicial Board shall meet once a week, following chapter. All five members must be in attendance.

D. Requirements for Membership

- 1. Must be an active member as defined in **Article III, Section I.**
- 2. Must have an accumulative GPA of at least 2.75.
- 3. Must have been an active member for at least one semester.
- 4. No member of the Executive Council shall be eligible to serve on the Judicial Board.

E. Operation of the Judicial Board

- 1. All Judicial Board meetings are to be closed. All aspects discussed in said meetings are to be kept private.
- 2. Detailed minutes of all Judicial Board meetings are to be kept and filed by the Judicial Board Secretary.
- 3. Any appeals of the Judicial Board shall be heard and decided upon by the Executive Council.
- 4. The Judicial Board shall hear and give rulings on any disciplinary matter brought forth by the Sergeant-At-Arms and/or the Executive Council.
- 5. Rulings of the Judicial Board must conform to the AKL National Constitution and bylaws, as well as the bylaws for the Gamma Delta Chapter of Alpha Kappa Lambda.
- 6. Members have one week to appeal Judicial Board decisions.
- 7. The Judicial Board shall receive a weekly report from the Sergeant-At-Arms of all minor fines being enacted.
- 8. Decisions of the Judicial Board require a simple majority of the five acting members.
- 9. The Judicial Board shall be subject to the removal regulations outlines in **Article IV, Section VI.**
- 10. In the event that a Judicial Board member is called before the Judicial Board, the remaining members shall hear their case.
- 11. Failure to attend an appointed Judicial Board meeting without the prior approval of the Judicial Board Chair shall result in the waiving of the defendant's right to defend his case.

F. Due Process

- 1. The Judicial Board Secretary or Sergeant-At-Arms shall notify members brought before the Judicial Board at least one week prior to said hearing.
- 2. Member may choose to waive given period and have his case heard at the next available meeting.

Section III: Attendance Policy

- A. Attendance at councils is mandatory for all meetings of said councils.
- B. Two unexcused absences will be allowed per semester.
- C. All additional unexcused misses will result in a fine of \$10.00.

Article VI: Finances

Section I: Member fees and Dues

A. Active Member Dues

1. The Executive Council will determine the dues to be paid for every semester.
2. The active member shall apply money to a member's account by priority, or as deemed most advantageous.
3. The Director of Finance may make special arrangements for payment plans.
4. If a member owes more than a full semesters worth of dues to the fraternity without an adequately followed payment plan, as deemed acceptable by the active Director of Finance, or if a member owes two full semesters worth of dues to the fraternity regardless of any existing payment plan. Then he will be brought before the Judicial Board/ Executive Council for punishment.

B. Pledge Member Dues

1. Pledges, as defined in **Article III, Section II**, shall be required to pay an amount determined by Executive Council.
2. All individual pledge dues, fines, and fees shall be paid in full before initiation ritual.
3. In circumstances which Pledges cannot pay dues before initiation, the member must bring a plan of payment before Executive Council. Upon approval or alteration the pledge may be allowed to extend the payment plan beyond initiation.

Section II: Fines

A. Procedure

1. The Judicial Board/Executive Council shall hand down fines.
2. The Sergeant-At-Arms and/or the Executive Council shall enforce fines.

B. Minor Fines

1. The Sergeant-At-Arms shall enact minor fines.
2. Minor fines shall be defined as missing chapter meetings, not pin dressing, etc.
3. Minor fines shall be an amount reasonable and determined by the Executive Council/ Judicial Board.

4. Minor Fines equal amounts of \$1-\$50

C. Major Fines

1. The Judicial Board/Executive Council shall rule upon all major fines.
2. The Judicial Board shall define major fines as missing a formal rush event, missing an “Alpha” ranked event, or any other violation deemed appropriate.
3. Rulings for such cases may include fines, social probation or restriction, intramural probation or restriction, additional philanthropy requirements, or any other punishment deemed necessary by Executive Council.
4. The minimum fine for missing initiation shall be \$150.00.
5. Attendance at all Rush activities, including workshops, planning sessions, work sessions, retreats, other planning and preparation sessions and all rushing activities is mandatory. Excused absence requests must be presented in writing to the officer designated by the chapter and approved by that officer in advance of the anticipated absence. Unexcused absence will result in an automatic penalty. The penalty assessment must be no less than \$20.00 per planning event, or \$50.00 per day for absence from formal rush.
6. Major fines range from \$51-\$500. But may not exceed the amount that would be raised if said member would have attended

Section III: Use of Chapter Funds

1. The President, Vice President, and the Director of Finances shall have the authority upon joint agreement to specify uses for chapter funds not prohibited by local or national bylaws or the most current risk management policy.

Article VII: Chapter Room and Chapter Office

Section I: Chapter Room Rules

- A. Actives can spend no more than two nights in the chapter room per week.
- B. Removing of major furniture from the chapter room is prohibited.
- C. Removal of chapter room property is prohibited.
- D. Anyone who is not a member of Alpha Kappa Lambda Fraternity must be accompanied into and out of the chapter room at all times.
- E. Proper use of all furniture and equipment in the chapter room is required.
- F. All scheduled meetings in the chapter room have priority over anything else.
- G. Any mess must be cleaned up by the person who made it.
- H. Any means of entry into the chapter room (i.e. lock codes, key-entry, etc.) must be known **only** by members of Alpha Kappa Lambda

Fraternity.

- I. The chapter room is a dignified room and should be treated as such. Penalties for breaking the chapter room rules shall be decided by the Judicial Board and/or the Executive Council.

Section II: Chapter Office Rules

- A. Food and/or drink in the chapter office is prohibited, except in special circumstances as determined by the Executive Council.
- B. Cursing and/or lewd behavior in the chapter office is prohibited.
- C. The chapter office will remain substance-free. Alcohol, tobacco, and/or illegal narcotics in the chapter office are prohibited.
- D. Removing of major furniture from the chapter office is prohibited.
- E. Removal of chapter office property is prohibited.
- F. Anyone who is not a member of Alpha Kappa Lambda Fraternity must be accompanied into and out of the chapter office at all times.
- G. Proper use of all furniture and equipment in the chapter office is required.
- H. All scheduled meetings in the chapter office have priority over anything else.
- I. Any mess must be cleaned up by the person who made it.
- J. Any means of entry into the chapter office (i.e. lock codes, key-entry, etc.) must be known only by members of Alpha Kappa Lambda Fraternity.
- K. The chapter office is a dignified room and should be treated as such. Penalties for breaking the chapter office rules shall be decided by the Judicial Board and/or the Executive Council.

Section III: Chapter Room/Chapter Office Fees

- A. This fee shall be the pre-determined price set by the Housing and Resident Life Office each semester.
- B. This fee is to be paid to the Housing and Resident Life Office at the beginning of the fall and spring semesters.
- C. This fee shall cover rental of the Chapter Room, the Chapter Office (Napier 202), and cable expenses for the semester.
- D. The Chapter Room Agreement Form must accompany payment to the Housing and Resident Life Office.

Article VIII: Meetings

Section I: Regular Meetings

- A. **Chapter Meetings**
 1. Meetings shall be held weekly.
 2. Meetings shall be conducted according to Robert's Rules of Order.

3. Meetings shall be chaired by the President, or in the event of his absence, the Vice-President.
4. All active members are required to attend each chapter meeting.

B. Attendance Policy

1. Two unexcused absences are allowed each semester.
2. Excuses for absence shall be presented to the Executive Council at least one week before the chapter meeting to be missed.
3. In order for an active to be counted as present, he must attend the chapter meeting to its entirety, unless permitted by the President or Vice-President.
4. Leaving a chapter meeting early, without the consent of the President or Vice-President will result in an unexcused absence.
5. Unexcused absences from more than five meetings shall be grounds for expulsion.
6. Any active member who is absent from a chapter meeting, excused or unexcused, is required to read and sign the minutes of said chapter meeting before the next Executive Council meeting. Failure to do so will result in a fine, as to be determined by the Judicial Board.
7. Pledges are not permitted to attend chapter meetings except by invitation of the active members.

Section II: Special Meetings

- A. Special meetings may be called by the President in emergency situation or other special circumstances.

Article IX: Events

Section I: Alpha Events

- A. To be an Alpha Event, the event must be announced two weeks ahead of time to the Active Chapter. The announcement shall include date, time, and location of event.
- B. If an active member fails to attend the Alpha Event it shall result in a \$150.00 fine enforced by Executive Council and Judicial Board.

Section II: Beta Events

- A. Beta Events are constituted by UPC, SGA, and Greek events on campus. As well as any event that is deemed necessary by Executive Council and/or Vice President.
- B. Each member of the chapter must attend 2/3 of beta events presented by the start of the semester (unless added by Vice President or Executive Council).
- C. For every beta event less than the 2/3 amount, each member will be fined \$25.00 unless special circumstances are granted by Executive Council.

Article X: Pledges

Section I: Education and Requirements

- A. Pledge members shall be educated according to the six-week education plan provided by the National Headquarters.
- B. Pledge members shall be required to complete a predetermined number of study hours every week, on an individual basis, as determined by the Director of Education.
- C. Pledge members are forbidden to wear Alpha Kappa Lambda paraphernalia that bears the official crest of Alpha Kappa Lambda.
- D. Pledge members are forbidden to consume alcohol from the times of the pinning ceremony until after initiation. See **Article XIII**.
- E. In an event that an Active brother provides a Pledge a loop hole through the Pledgeship Guidelines; that active will face punishment decided by Executive Council, Judicial Board, or an Active chapter vote.

Section II: Anti-Hazing Policy

- A. Pledge members shall be treated appropriately at all times by active members and alumni members.
- B. Any and all dealings concerning pledge members shall be in accordance with federal, state, local, and University laws, policies, and procedures.
- C. Any and all dealings concerning pledge members shall be in accordance with National Fraternity bylaws as well as The Truth and the Word as published by the National Fraternity.
- D. Any member caught violating the anti-hazing policy of Alpha Kappa Lambda Fraternity shall be subject to severe disciplinary action by the Judicial Board.

Article XI: Advisors

Section I: Chapter Advisor

- A. The Chapter Advisor(s) shall be selected from general candidates brought forth in a general discussion by the entire chapter.
- B. The Chapter Advisor(s) must be approved by the National Executive Director.
- C. The Chapter Advisor(s) is not required to be an alumnus of the chapter.
- D. The Duties of the Chapter Advisor(s) are to advise the chapter on matters pertaining to the chapter's operations.
- E. The Chapter Advisor may be the Faculty Advisor as well.
- F. There is no designated term for the Chapter Advisor(s). However, the chapter should review this position each year to evaluate both the needs of the chapter and the needs of the Chapter Advisor(s).

Section II: Faculty Advisor

- A. The Faculty Advisor shall be selected from candidates brought forth in general discussion by the entire chapter.
- B. The Faculty Advisor must be approved by the National Executive Director.
- C. The Faculty Advisor is not required to be an alumnus of the chapter.
- D. The main duty of the Faculty Advisor is to council the chapter on University policies and to keep good relations with the faculty and administration.
- E. The Faculty Advisor may be initiated as an honorary member only if he is not a member of another Greek Letter Society that is a member of the National Interfraternity Conference.
- F. There is no designated term for the Faculty Advisor. However, the chapter should review this position each year to evaluate both the needs of the chapter and the needs of the Faculty Advisor(s).

Article XII: Probations, Restrictions, and Requirements

Section I: Restriction

- A. **Social Restriction**
 - 1. Social Restriction shall be defined as denial of social privileges until academic/financial standing with the chapter is improved.
- B. **Intramural Restriction**
 - 1. Intramural restriction shall be defined as denial of intramural privileges until academic/financial standing with the chapter is improved.

Article XIII: Alcohol

Section I: Policy

- A. The chapter will be strict in accordance with the National Fraternity bylaws and the National Fraternity's most recent Risk Management Policy.
- B. The Chapter will be in compliance with all University rules, regulations, and policies concerning alcohol.

Article XIV: Education

Section I: Requirements

- A. All active members and pledge members must maintain a minimum GPA of 2.75 per semester. Failure to do so will result in disciplinary actions.

Section II: Disciplinary Action

- A. At the conclusion of any given semester, if an active member fails to uphold the required GPA of 2.75, they are subject to Social and Intramural Restriction.
- B. In an active member fails to uphold the required GPA of 2.75, or if their cumulative GPA is below 2.5, over two consecutive semesters, they are required to be brought up for academic suspension.
- C. If an active member fails to uphold the required GPA of 2.75, or if their cumulative GPA is below 2.5, over three consecutive semesters, they are required to be brought up for academic expulsion.

Section III: Suspension/Expulsion

- A. Academic suspension is the absolute denial of participation in all active chapter events such as formals, Greek Week, intramurals, philanthropy events, rush events, or mixers. However, they are required to attend all fund-raising events and chapter meetings. Members who are in violation of **Article XIV, Section II, Subsection B**, are required to be brought up for academic suspension. Academic suspension requires a majority vote amongst the Executive Council. The voting process will occur during the first chapter meeting of the semester following the violation.
- B. Academic expulsion is the complete disaffiliation of the Gamma Delta chapter of Alpha Kappa Lambda Fraternity. Members who are in violation of **Article XIV, Section II, Subsection C** are required to be brought up for academic expulsion. Academic expulsion requires a 2/3 vote amongst the Active Chapter. The voting process will occur during the first chapter meeting of the semester following the violation.
- C. A member can be removed from academic suspension by achieving a GPA, set by the Director of Education, which would allow for the suspended member's cumulative GPA to reach the required 2.5. However, they are still eligible for academic expulsion the following semester should their GPA drop below the determined GPA upon the end of the semester.
- D. Members who are brought up for academic expulsion, whose vote for academic expulsion does not pass, must then be voted upon for academic suspension. In the event that a member's vote for academic suspension does not pass, he is then required to face social and intramural restriction.